

Area/Activity Assessed	Phase 3 Reopening (COVID-19) updated 13.05.21	Responsible Person	Executive Headteacher
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Persons Exposed	Employees <input checked="" type="checkbox"/>	Contractor <input checked="" type="checkbox"/>	Young Person <input checked="" type="checkbox"/>	Expectant Mother <input type="checkbox"/>	Visitors and/or Public <input checked="" type="checkbox"/>	Trespassers <input type="checkbox"/>
Frequency of Exposure	Continually <input type="checkbox"/>	Hourly <input type="checkbox"/>	Daily <input checked="" type="checkbox"/>	Weekly <input type="checkbox"/>	Monthly <input type="checkbox"/>	Yearly <input type="checkbox"/>
Duration of Exposure	Less than 1hr <input type="checkbox"/>	1-2 hrs <input type="checkbox"/>	3-4 hrs <input type="checkbox"/>	5-6 hrs <input type="checkbox"/>	7-8 hrs <input type="checkbox"/>	More than 8 hrs <input checked="" type="checkbox"/>

Probability - (5=Very Likely, 4= Likely, 3= Quite Possible, 2= Possible, 1= Unlikely) Severity - (5=Catastrophic, 4=Major, 3=Moderate, 2=Minor, 1=Insignificant)	0-8 - Low risk No Action Required. 9-15 - Medium risk Ensure adequate controls are in use. 16-25 - High Risk Stop operation and implement adequate control measures
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This Risk Assessment was implemented on 23rd February 2021 amended 12th April and 13th May 2021 by Compliance Education and checked by Anna McGurk, School Business Manager. It will be reviewed on a regular basis and when there have been significant changes in government, public health and local authority guidance. The risk assessment highlights all control measures the school has put in place to ensure the school is COVID Secure for all staff, pupils, visitors and contractors. **See the School Plan for further information on how these control measures will be implemented.**

GOVERNANCE ARRANGEMENTS:

1. Meetings and decisions that need to be taken are prioritised. Directors/Governors are agreed and clear that key documents may need to be reviewed due to an immediate situation.
2. Directors/Governors have oversight of risk assessments and opening plans.
3. Communication between leaders and Directors/Governors is clear and understood.
4. Directors/Governors have oversight of staff wellbeing and appropriate arrangements are in place to support the Headteacher and Senior Leadership Team.

COMMUNICATION:

1. All school stakeholders consulted regarding this risk assessment (staff, union representatives, parents/carers, local authority)
2. Responses to the risk assessment to be reviewed and following review the final risk assessment to be published on the website.
3. On-going regular communication required with all stakeholders as guidance changes.

No	Hazard	Initial			Existing Control Measures	Residual			Additional Controls
		Severity	Probability	Risk		Severity	Probability	Risk	
1	School reopening after lockdown	4	3	12	<ul style="list-style-type: none"> Where necessary the building has been deep cleaned before reopening. All staff are competent and instructed with regards to the procedures in place for the protection against infection from Covid-19. <p>As part of the Governments guidelines</p> <ul style="list-style-type: none"> A home testing risk assessment has been produced. Strict guidelines have been produced and will be implemented by the school as far as reasonably practicable. The child protection policy has been reviewed in line with government guidance. (led by the designated safeguarding lead) <p>Attendance</p> <ul style="list-style-type: none"> School attendance will be mandatory from 8th March 2021 with the usual rules on school attendance applying. A small number of staff and pupils will be unable to attend due to public health advice. <p>School Uniform</p> <ul style="list-style-type: none"> School uniform will be worn by children attending school. Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal. Parents will be made aware, due to increased natural ventilation, that pupils should have adequate clothing. <p>Wrap around care and extra-curricular activity</p> <ul style="list-style-type: none"> Where wraparound care provision is taking place outdoors - all children may access outdoor provision regardless of circumstances. Children that are eligible for free school meals and are attending provision as part of the holiday activities and food programme can attend without restriction. 	4	2	8	

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					<ul style="list-style-type: none"> • From the 12th April, all parents may access wraparound and extra-curricular provision, without any restrictions on the reasons for which they may attend. • We will continue to work closely with external wraparound providers which to minimise mixing between children. We will try and achieve this by taking measures such as trying to keep pupils in the same contact group during the school day or in consistent groups. • During indoor provision were it is not possible to group pupils in the same contact group as they are in during the school day, we will ensure, were possible to keep pupils in consistent groups of no more than 15 and at least one staff member. <p>With all outdoor sports and supervised activities for children without restrictions on attendance, activities taking place outdoors can happen in groups of any number. This is because the transmission risk is lower outside.</p> <p>Wraparound and other extra-curricular activities for children, taking place indoors, will be able to take place in groups of any number. However, it remains important to continue to minimise mixing between children, where possible and in consistent groups.</p> <p>Contingency Plans</p> <ul style="list-style-type: none"> • For individuals or groups of self-isolating pupils, remote education plans are in place. • Online Safety and Acceptable Use Policies have been updated for remote education and are in line with KCSIE2020. 				
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2	Coronavirus spread from one country to another	4	3	12	<ul style="list-style-type: none"> Current UK Government Travel guidelines will be followed. Where necessary the Head Teacher will instruct all pupils and staff who have travelled abroad to adhere to current government guidelines and “(Self-isolate for 10 days at a declared UK address”). All pupils travelling to England must adhere to government travel advice. Those arriving from a ‘red list’ country or have transited through one in the past 10 days, must quarantine in a government approved facility with a parent or legal guardian rather than at home. It is recommended that school do not go on any international visits this academic year up to and including 5 September 2021. 	4	1	4	
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					<p>LDST has followed the current guidance (during national restrictions) and agreed the following in relation to Pregnant staff:</p> <ul style="list-style-type: none"> • If the staff member is 28 weeks or more pregnant then they should stay at home and work from there if possible. If that is not possible, they should remain at home and will receive full pay. • For pregnant staff less than 28 weeks pregnant school will undertake a specific risk assessment for the individual. <ul style="list-style-type: none"> ○ If adequate safeguards can be put in place the individual can return to work. ○ If adequate safeguards cannot be put in place the individual should work from home where possible. If it is not possible to work from home, they should remain at home and will receive full pay. 				
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4	<p>Staff and Pupils showing signs or confirmed of having Coronavirus</p> <p>Or a member of their household is suspected or confirmed with having Coronavirus</p> <p>Or contacted through the NHS Test and Trace</p>	4	2	8	<ul style="list-style-type: none"> • Staff and Pupils are instructed NOT to attend school if they or a member of their household are displaying Coronavirus symptoms or they have received notification from the NHS Test and Trace to self-isolate as they have been in close contact with someone. • Staff and Pupils are asked to follow the advice of the NHS/GP and should self-isolate for 10 days. • Staff and Pupils will not attend school following the onset of symptoms or the test date following a positive test with no symptoms. • Upon instruction of the NHS/GP all persons and persons linked to a person showing signs of coronavirus may be tested. • Staff have a legal obligation to adhere to NHS Test and Trace self-isolation rules. https://www.gov.uk/government/news/new-legal-duty-to-self-isolate-comes-into-force-today • All Staff and Parents have a responsibility to inform the school immediately of the result of the COVID-19 test (Negative/Positive) • A staffing plan is in place to ensure safe staffing levels are achievable, agreed established and monitored appropriate to group sizes/ pupil needs and the activities required. • School will communicate the availability of Lateral Flow Testing to all school users. 	4	1	4	
5	Lack of control over	4	2	8	<ul style="list-style-type: none"> • During school hours no contractor or visitor will be allowed onto the school premises or into the school building without an appointment or permission from the Head Teacher. 	4	1	4	

	<p>contractors/visitors coming onto site</p>			<ul style="list-style-type: none"> • All contractors and visitors are instructed to report to the Main school reception upon arrival. • All contractors and visitors will be instructed to adhere all social distancing school rules. • All contractors and visitors are asked for verbal or written evidence to confirm that: <ul style="list-style-type: none"> a. I am at present not suffering from any symptoms or have tested positive for coronavirus within the last 10 days. b. No member of my household or support bubble are displaying symptoms or have tested positive for coronavirus within the last 10 days. c. I have not travelled abroad to any country outside of the 'travel corridor' with in the last 10 days. d. I have not been contacted by the NHS Test and Trace service within the last 10 days. • The school reserves the right to deny access or request a person to leave the school premises if the person was deemed to be displaying coronavirus symptoms or being aggressive or abusive to school staff. • Were possible, school will endeavour to ensure contractors and visitors attend outside of normal school operating hours if safe to do so. • The school will adopt a flexible approach to interviews, with alternative options to face-to-face interviews offered where possible. <p>Ofsted intends to resume its full programme of routine, graded school inspections in September 2021. During the summer term, Ofsted is restarting some onsite inspections</p>				
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6	Staff and Pupils displaying symptoms.	4	3	12	<p>Whilst on site.</p> <ul style="list-style-type: none"> • Staff and Pupils displaying symptoms of Coronavirus will be sent home. • All remaining Staff and Pupils will be kept informed of the person's condition and asked to monitor their own health. NOTE: It is LDST policy that communication is only made with parents of close/direct contacts in the event of a CONFIRMED case (see LDST COVID-19 Protocols). • Where necessary the infected person will be moved to the designated isolation room whilst they await medical assistance and/or arrangements are made for the person to be collected and taken home. • Suitable PPE is available for First Aiders or staff providing care when a distance of 2 metres cannot be maintained. 	4	2	8	
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				<ul style="list-style-type: none"> Staff and Pupils who have been in contact with the ill person will wash their hands thoroughly for 20 seconds. Upon instruction of the NHS/GP all persons showing signs of coronavirus will be tested. All Staff and Pupils have a responsibility to inform the school immediately of the result of the COVID-19 test (Negative/Positive) A staffing plan is in place to ensure safe staffing levels are achievable, agreed, established and monitored appropriate to group sizes/ pupil needs and the activities required. A staff member who receives a positive lateral flow test result should have this confirmed by taking a lab-evaluated test, carrying out the actions/isolations as set out for suspected cases. <p>Positive Result</p> <ul style="list-style-type: none"> The Head Teacher will report all positive cases of coronavirus to the DfE Helpline Team on 0800 046 8687 option 1. This Triage team will put you through to a team of advisers who will inform you of what action is needed based on the latest public health advice. The Head Teacher will also notify Compliance Education and School Governors/Trust/LA (as outlined in the LDST COVID-19 Protocols). A Coronavirus Letter will be sent out to all Staff and Parents whose child has had contact with the ill person. The school will work closely with the Triage Team and/or Local Health Protection Team and follow their advice, even if this means sending large groups of staff and pupils home or the complete closure of the school. Where possible classrooms are secured and left for 48 to 72 hours before a DEEP CLEAN is carried out. This will allow time for the virus to naturally die and will protect the cleaning staff. Due to the demand and therefore the delay of coronavirus testing results, the school may arrange to have all areas, surfaces and equipment a symptomatic person has touched or may have touched thoroughly cleaned and disinfected. Follow the System of controls: 			
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7	Unable to social distance on public transport	4	3	12	<p>Dedicated school transport</p> <ul style="list-style-type: none"> • Staff and pupils are advised to practise social distancing. • Where possible pupils are grouped together on transport which reflects the contact group or year group adopted by the school, if this is not possible the same consistent bubble will be grouped together each day. • Hands are sanitised upon boarding and/or/disembarking. • The School vehicle is cleaned regularly. • Pupils are instructed to maintain an orderly queue and where possible seated in order. • Ventilation will be maximised on school journeys i.e. opening windows etc, <p>Public Transport</p> <ul style="list-style-type: none"> • The use of public transport will be discouraged especially during peak times. • All Staff and pupils 11yrs and over will wear a face covering whilst on public transport. • The school has staggered start and end times to the school day to support journeys outside of peak times. • Parents, staff and pupils are encouraged to walk or cycle to school where possible <p>Car Sharing or Parents picking pupils up</p> <ul style="list-style-type: none"> • All Staff and pupils 11yrs and over will wear a face covering if they are travelling with a person from another household. • Parents are responsible for the safety of their own children; Parents will arrange all travel arrangements between themselves. <p>Cycling</p> <ul style="list-style-type: none"> • School has a secure bike shed on the premises for pupils and a bike store located in the school car park for staff. • Any staff who may cycle to school should speak with the Head Teacher about safely storing their bike. <p>Training for removing face coverings.</p> <ul style="list-style-type: none"> • The school will provide safe instruction to all Staff and pupils on the importance of wearing a face covering and how to put it on and remove safely. 	4	1	4	
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8	Unable to social distance when administering first aid	5	2	10	<ul style="list-style-type: none"> The school will ensure an adequate number of First Aiders (First Aid at Work, Emergency First Aid) are always available. There must be a paediatric first aid trained member of staff on site at all times when children are present. 	5	1	5	
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				<ul style="list-style-type: none"> The school will ensure staff requalification dates have not lapsed, the validity of current certificates can be extended to 31 March 2021 at the latest. This applies to certificates which expired on or after 1 October 2020. The school will ensure all First Aiders receive refresher training to ensure they are: <ul style="list-style-type: none"> Aware of the risks to themselves and others when approaching a casualty and the risk of cross contamination. Aware of the importance to keep themselves safe (wear PPE, hand washing, CRP safety) etc. Aware of the importance to keep up to date with relevant First Aid Advice Aware of their own capabilities <p>https://www.sja.org.uk/get-advice/first-aid-advice/covid-19-advice-for-first-aiders/</p> <p>RIDDOR</p> <ul style="list-style-type: none"> The school will work closely with the Local Health Protection Team and follow their advice. The school will contact Compliance Education/Trust/LA immediately to report any confirmed Coronavirus cases or serious injuries as it may be necessary to file an HSE RIDDOR report. 					
9	Unable to social distance during an emergency	5	2	10	<ul style="list-style-type: none"> COVID-19 fire procedures have been implemented which takes into account social distancing and will be explained to all staff members before the school reopens to pupils. Regular fire evacuation drills are practised termly as a minimum. All staff members receive fire awareness training at regular intervals. 	5	1	5	
10	Persons not following Social Distancing rules	4	3	12	<ul style="list-style-type: none"> School has a clear policy on the expectations of pupil behaviour with consequences for poor behaviour and deliberate rule breaking Staff and pupils repeatedly disobeying the rules will be managed immediately. <p>https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools</p> <ul style="list-style-type: none"> The School will do everything possible to minimise contacts and mixing while delivering a broad and balanced curriculum. 	4	1	4	

				<ul style="list-style-type: none"> • All staff and pupils are instructed in the importance of minimising contact and practising social distancing where possible. This includes etc: <ul style="list-style-type: none"> ○ Following all temporary alterations to the school’s routine and procedures that have been implemented by the Head Teacher and SMT/SLT to protect both staff and pupils. ○ The school timetable has been adjusted to factor in the need to stagger access/egress, breaks, lunch etc in order to reduce movement around the building. ○ Where possible staff and pupils will refrain from having close face to face contact with another person. ○ Staff are instructed to socially distance at all times from pupils and other members of staff. ○ Staff and pupils are discouraged from gathering in large close groups. ○ Staff and pupils are instructed to keep to the left-hand side of the corridor and stairs whilst walking around site. ○ Face coverings will be used by staff in classrooms where possible. Staff and visitors in communal areas must also wear face coverings. ○ The Head Teacher reserves the right to agree to or ask staff and/or visitors to wear a face covering whilst in school where social distancing is not possible. 					
11	Lack of Social Distancing around site and in classrooms.	4	3	12	<p>The Head Teacher together with their SMT/SLT have put together a school plan which details all the processes and procedures the school have put in place to ensure a COVID-Secure and Safe Environment for all staff, pupils and visitors.</p> <p>Outside the classroom:</p> <ul style="list-style-type: none"> • Starts and finish times are staggered to reduce the amount of students arriving or leaving at any one time.. • Regular correspondence is sent to parents / guardians reminding them not to gather at the school gates or to come into school without an appointment. • Where possible pupils will access their contact groups directly. • A robust system for dropping off and picking up of pupils has been implemented. • Contact groups are kept apart, avoiding large gatherings such as assemblies or collective worship with more than one contact group. 	4	1	4	

				<ul style="list-style-type: none"> • School meals are served in the hall on a contact group rota basis, all tables and chairs are cleaned before the next contact group is due. Children in Year 5 and Year 6 will have their lunch in their classroom. • Movement along corridors is kept to a minimum. • The school has assessed and have put measures in place which avoids pupils moving from one contact group to another and ensures where possible pupils do not need to move through another contact group to get to the toilet. • All outside areas have been assessed and where possible each contact group has been designated its own outside area, where this is not possible a bubble/pod rota has been put in place • Face coverings will be used by staff in classrooms where possible. Staff and visitors in communal areas must also wear face coverings. • In early years settings, there is no change to the existing position. It is not mandatory for staff and visitors to wear face coverings. • The use of the school staff room is minimised and alternative arrangements have been made for staff breaks. • Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully. Pupils must be instructed not to touch the front of their face covering during use or when removing it and they must dispose of temporary face coverings in a 'black bag' waste bin (not recycling bin) or place reusable face coverings in a plastic bag they can take home with them, and then wash their hands again before heading to their classroom (<i>pupils in primary schools do not typically need face coverings but if they have arrived with a face covering (eg car sharing) the safe wearing/removal would then apply</i>) <p>Within the contact group</p> <ul style="list-style-type: none"> • In order to reduce the risk of transmission all pupils are kept in consistent groups 			
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				<ul style="list-style-type: none"> • Pupils who are old enough, are seated at forward facing desks, laid out side by side. • Older pupils are encouraged to keep their distance. • Teachers are situated at the front of the class in their own designated teaching zone, so that as far as reasonably practicable teachers can maintain a social distance (2 metres) • Teachers where possible will adapt teaching and caring styles to minimise face-to-face contact. • Teachers who operate across different class contact groups in order to facilitate the delivery of the school timetable are instructed on the importance of maintaining a distance between the children in each bubble and other staff. • Where social distancing cannot be maintained the risk is reduced by keeping children in smaller class sizes and staff avoiding face-to-face contact • Any unnecessary furniture has been removed from classrooms. • The ventilation in each room has been assessed, where necessary air conditioning units have been set to fresh air intake only, windows and non-fire doors are opened. • Rooms where ventilation is poor have been assessed separately and are only used to conduct short, small group intervention sessions. • Adequate heating is provided to ensure comfort levels are maintained particularly in occupied spaces. • Each pupil is allocated their own pens, pencils etc. • All learning resources that are shared between contact groups are cleaned or where possible placed in isolation for 48-72 hours before cleaned and used by another contact group • When it is deemed vital to our pupils learning, we will introduce a homework and reading book timetable that will take into consideration the risk of cross contamination between home and school. All books and homework brought back into school for marking are placed in isolation for 48-72 hours before being marked by the teacher. • Pupils and teachers can take books and other shared resources home, although only if deemed necessary. Any resources taken home will be cleaned thoroughly or quarantined for 48-72 hrs. 				
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				<ul style="list-style-type: none"> • Supervised toothbrushing programmes may be re-established within settings using the dry brushing method. The wet brushing model is not recommended because it is considered more likely to risk droplet and contact transmission and offers no additional benefit to oral health over dry toothbrushing. For information on the cleaning and storage of toothbrushes and storage systems (see the guidance for supervised toothbrushing programmes in early years and school settings.). <p>Early Years Foundation Stage</p> <ul style="list-style-type: none"> • All soft furnishings, hard to clean equipment and excess furniture has been removed from the area to enable the ease of cleaning and to provide more space to aid social distancing. • Paediatric First Aider is in attendance. • EYFS Staff to child ratios are adhered to. • All essential professionals such as social workers, speech and language therapists or counsellors, or professional EHC support workers only attend if they need to and visits are kept to a minimum. • All nonessential external providers that are not directly required for children’s health and wellbeing, have been suspended. <p>Nappy or Pad Changing</p> <ul style="list-style-type: none"> • Parents/carers are requested to ensure their child has a clean new nappy/pad on when they arrive at school. This is to minimise the number of nappy/pad changes throughout the day. • Where possible staff are to stand side-on when changing nappies/pads and to wipe away from themselves. • Suitable personal protective equipment is available (minimum of disposable apron and gloves as standard practice) • Fluid resistant type IIR surgical mask Only if you suspect the child may have coronavirus as you will be within the 2 metres social distancing rule. • Once used all PPE is disposed of together with the nappy and doubled bagged into foot pedal lidded bin. • Hands are washed before and after each nappy/pad change. • Handwashing facilities are available i.e. hot water, soap, hand sanitiser, paper towels etc. 			
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				<ul style="list-style-type: none"> • Pregnant staff or staff with a low immune system must take care and use the precautions available when dealing with bodily fluids. • Where possible potty training should be implemented <p>Caretaker and Cleaners/Cleaning Contractors</p> <ul style="list-style-type: none"> • Ensure all predetermined routes are clearly sign-posted/marked. • Fire Risk Assessment completed in accordance with the Regulatory Reform (Fire Safety) Order 2005. • All alarm and emergency lighting systems are maintained by appointed competent contractor. • Protective screening is erect where required. • All unnecessary furniture is removed and stored safely. • All internal ventilation symptoms are checked to ensure they comply with current guidance and are maintained. • The school will manage contractors to ensure all works carried out do not have an impact on the staff and pupil's health. • The Site Manager/Caretaker/Cleaners will ensure that there are adequate supplies of tissues, soap, hot water, paper towels and that bins are emptied regularly. • The Site Manager/Caretaker/Cleaners will ensure alcohol (>60%) hand sanitiser/gel is made available to the whole school for more hygienic hand washing. • The Infectious Control cleaning routine is implemented for both general daily cleaning and the deep cleaning of the school. • Rota's are implemented or adapted to ensure the school is cleaned and maintained regularly throughout the day • All cleaning product, handwashing/drying, hand sanitizer and PPE stock levels are maintained. • All Material Safety Data Sheets (MSDS) and COSHH Risk Assessments are obtained for all cleaning products used. • Will ensure they use and dilute the cleaning products as per the product information sheet and/or the MSDS and COSHH risk assessment. • Vending machines are wiped down regularly (this includes frequently touched water coolers/dispensers and similar in the staff room and other areas in school) 			
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				<p>Catering Manager/Kitchen Supervisor/Contractor https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19</p> <ul style="list-style-type: none"> • The Catering Manager/Kitchen Supervisor/Contractor will ensure relevant staff have Food Hygiene Certificates or other training in Food Handling. • The catering staff will ensure all stored food that requires refrigeration, is covered and dated within a refrigerator, at a temperature of 5°C or below. • The catering staff will ensure food is bought from reputable sources and used by recommended date. • The Catering staff will ensure personal hygiene and handwashing is maintained. • The Catering Manager/Kitchen Supervisor/Contractor will adjust the kitchen cleaning rota and routine to ensure the kitchen is cleaned thoroughly throughout the day. • The catering staff will clean and disinfect food storage and preparation areas. • The catering staff will ensure a clean uniform is worn each day. • The Catering Manager/Kitchen Supervisor/Contractor will ensure PPE is worn when preparing and serving food (gloves, hair net/hat, apron) • The Catering Manager/Kitchen Supervisor/Contractor will review their menu to reduce the number of catering staff in the kitchen at any one time. • The Catering Manager/Kitchen Supervisor/Contractor will plan their meals to reflect the equipment needed and its location. • The Catering Manager/Kitchen Supervisor/Contractor will look at ways to protect staff whilst serving. • Screens have been erected where necessary. • Contactless payments are implemented. <p>Library Department</p> <ul style="list-style-type: none"> • The School will keep abreast of all current guidelines in relation to library safety. • The school will review the staff rota so social distancing is maintained. • The school will review the collection and return books process. 			
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					<ul style="list-style-type: none"> • The school will monitor and manage the number of individuals in the library at any one time. • Rooms are well ventilated. <p><u>DRAMA, MUSIC etc</u></p> <ul style="list-style-type: none"> • The Head Teacher will keep abreast of all current guidelines in relation to specialist subjects. • All existing lesson risk assessments will be reviewed and adjusted with coronavirus in mind. • Staff will keep their distance from pupils and other staff as much as possible (ideally 2metres) • Group numbers will be limited to allow for social distancing, group activity and movement. • The School will continue providing organised music, dance and drama as part of the curriculum in line with government guidance. • The school will not host any performances with an audience. The recording of performances will be considered (if performances are to be shared via the school website, social media etc, school will need to ensure the necessary parental consent is in place – this is a data protection/GDPR requirement). <p>Playing Outdoors</p> <ul style="list-style-type: none"> • Playing instruments and singing in groups will take place outdoors wherever possible. If indoors, the teacher will limit the numbers in relation to the space. <p>Playing Indoors</p> <ul style="list-style-type: none"> • If indoors, the teacher will limit the numbers in relation to the space. • Background music will be managed so staff and pupils do not need to raise their voices unduly. • Playing indoors will be undertaken in a room with as much space as possible. • When planning an indoor or outdoor face-to-face performance in front of a live audience, the school will follow the latest advice in the working safely during COVID-19 in the <u>performing arts guidance</u>, which provides details 				
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					<p>of how to manage audiences as well as carry out performing arts safely. If planning an outdoor performance school will also give particular consideration to the guidance on delivering <u>outdoor events</u>.</p> <p>Singing, wind and brass playing</p> <ul style="list-style-type: none">• Singing and wind/brass instrument playing will not take place in large groups such as choirs and ensembles, or				
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					<p>thoroughly cleaned between each use by different individual groups.</p> <ul style="list-style-type: none"> Outdoor sports will be prioritised where possible. When this is not possible, large indoor spaces will be utilised to maximise natural ventilation (through opening windows and doors or using air conditioning systems wherever possible), distancing between pupils, paying particular attention to cleaning and hygiene. External facilities may also be utilised following government guidelines for the travel to and from each venue. Any team sports will only be considered where those sports whose national governing bodies have developed guidance under the principles of the government’s guidance on team sport and been approved by the government such as sports on the list available at grassroots sports guidance for safe provision including team sport, contact combat sport and organised sport events. We will consider outdoor competition between ourselves and other schools however indoor competition will not be considered until wider indoor grassroots sport for under 18s is permitted. This will be no earlier than 12th April once DFE guidance has been issued. External coaches, clubs and organisations for curricular and extra-curricular activities will be permitted once we are satisfied it is safe to do so. 				
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12	Pupils mixing with other groups during Extra-curricular Provision	4	3	12	<ul style="list-style-type: none"> The school has assessed the need to resume breakfast and after-school provision. Pupils will remain in their contact groups. A basic breakfast will be provided. Physical sports and activity groups will follow the same regulations as the PE curriculum. 	4	1	4	
13	Lack of control over external clubs hiring the school facilities	4	3	12	<ul style="list-style-type: none"> The school will only allow external clubs and organisations to use/hire their facilities in line with latest government guidance. 	4	1	4	
14	Arranging and/or attending inappropriate Educational Visits	4	3	12	<ul style="list-style-type: none"> From the 12th April, any educational day visits will be conducted in line with relevant Covid-19 secure guidelines including all relevant control measures i.e. keeping pupils within their consistent groups and following all COVID-secure measures in place at the establishment attended. We will ensure all relevant risk assessments are in place following the health and safety guidance on educational visits when considering visits. From 17th May school can undertake domestic residential educational visits which will be conducted in line with the relevant COVID secure guidance in place at the destination. School will not go on any international visits this academic year up to and including 5th September 2021. When undertaking domestic residential visits school will ensure: <ol style="list-style-type: none"> Existing bubbles remain during the visit Bubbles are no larger than circa 30 children and where possible aim to establish smaller bubbles Only teachers and members of the school workforce already part of the established school bubble accompany pupils on the visit as they are already part of the existing school bubble - they do not count towards the bubble size <p>Parents, carers or volunteers should not accompany the group to maintain the integrity of the bubble.</p>	4	1	4	

Risk Assessment

15	Unable to stop the virus from spreading	4	3	12	<p>TRANSMISSION</p> <ul style="list-style-type: none"> All staff and pupils are reminded on a regular basis to follow good respiratory and hand hygiene to minimise the chance of transmission. <p>Handwashing</p> <ul style="list-style-type: none"> Handwashing facilities are available throughout the school. Handwash notice and instructions are located throughout the school and are age appropriate. All staff and pupils are aware of best practice with pupils receiving age appropriate guidance. <p>Coughing and sneezing</p> <ul style="list-style-type: none"> All staff and pupils are encouraged to cover their mouth and nose with a tissue. Wash hands after using or disposing of tissues. Spitting is discouraged. <p>Personal protective equipment (PPE).</p> <ul style="list-style-type: none"> PPE in place for cleaners as per MSDS and/or COSHH risk assessments 	4	1	4	
	Personal Hygiene								

16	Unable to stop the virus from spreading General Cleaning	4	3	12	<ul style="list-style-type: none"> • PPE in place for cleaners when completing a Deep Clean • The correct PPE should be used when handling cleaning chemicals. • PPE is worn as per the cleaning chemicals COSHH risk assessment or MSDS. • PPE is worn by First Aiders. <p>Nappy or Pad Changing (PPE)</p> <ul style="list-style-type: none"> • Disposable gloves and aprons are provided and worn (standard practice) • Staff will wear fluid resistant type IIR surgical masks. 				
					<p>Cleaning of the environment,</p> <ul style="list-style-type: none"> • The school is cleaned with normal household disinfectant. • All surfaces that the symptomatic person has come into contact with must be cleaned and disinfected, including: <ul style="list-style-type: none"> ○ Objects which are visibly contaminated with body fluids will be disinfected. ○ All potentially contaminated high-contact areas such as bathrooms, door handles, telephones, grab-rails in corridors and stairwells are cleaned on a regular basis. • Use of disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings. • The school will monitor cleaning contracts and ensure cleaners are appropriately trained with access to PPE <p>Cleaning of blood and body fluid spillages.</p> <ul style="list-style-type: none"> • All spillages of blood, faeces, saliva, vomit, nasal and eye discharges should be cleaned up immediately (always wearing PPE). • Staff are aware to never use mops for cleaning up blood and body fluid spillages – use disposable paper towels and discard clinical waste as described below. A spillage kit is be available for blood spills. <p>Clinical waste.</p> <ul style="list-style-type: none"> • Procedure in place to segregate domestic and clinical waste, in accordance with local policy. • Used nappies/pads, gloves, aprons and soiled dressings are stored in correct clinical waste bags in foot-operated bins. • All clinical waste is removed by a registered waste contractor. 	4	1	4	

17	Failure to Deep Clean the school after a member of staff or child is suspected of having coronavirus COVID-19	4	3	12	<ul style="list-style-type: none"> All clinical waste bags will be less than two-thirds full and stored in a dedicated area. <p>Deep Cleaning</p> <ul style="list-style-type: none"> The school is cleaned with normal household disinfectant after someone with the suspected coronavirus COVID-19 has left to reduce the risk of others being infected. Where possible the area is closed and secure for 48 to 72 hours before the commencement of the deep cleaning. Suitable personal protective equipment is available. Once used all PPE is disposed of. Hands are washed before and after cleaning for at least 20 seconds. Handwashing facilities are available i.e. hot water, soap, hand sanitiser, paper towels etc. Pregnant staff or staff with a low immune system must take care and use the precautions available when dealing with bodily fluids. <p>Cleaning of the environment</p> <ul style="list-style-type: none"> Public areas where a symptomatic individual has passed through and spent minimal time, such as corridors, but which are not visibly contaminated with body fluids will be cleaned thoroughly as normal. All surfaces that the symptomatic person has come into contact with will be cleaned and disinfected. Use of disposable cloths or paper roll and disposable mop heads, to clean all hard surfaces, floors, chairs, door handles and sanitary fittings, following one of the options below: <ul style="list-style-type: none"> Use a combined detergent disinfectant solution at a dilution of 1,000 parts per million available chlorine. A household detergent followed by disinfection (1000 ppm av.cl.). Follow manufacturer's instructions for dilution, application and contact times for all detergents and disinfectants. If an alternative disinfectant is used within the school, this should be checked and ensure that it is effective against enveloped viruses. Staff will avoid creating splashes and spray when cleaning. 	4	1	4	
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ACTION ARISING FROM RISK ASSESSMENT					
No	Risk Rating	Action Required:	Person (s) Responsible	Target Date	Date Completed

Useful Websites

Health and Safety Responsibilities	https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools
	https://www.hse.gov.uk/services/education/sensible-leadership/school-leaders.htm
	https://www.hse.gov.uk/services/education/faqs.htm#a1
Business Continuity Plan	https://www.gov.uk/guidance/emergencies-and-severe-weather-schools-and-early-years-settings
Guidance for full opening – schools (published 2 nd July 2020)	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools
Current guidance on shielding	https://www.gov.uk/government/publications/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19/guidance-on-shielding-and-protecting-extremely-vulnerable-persons-from-covid-19
Current guidance on Clinically vulnerable	https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing/staying-alert-and-safe-social-distancing#clinically-vulnerable-people
Other nonmedical vulnerable people	https://www.gov.uk/government/publications/covid-19-review-of-disparities-in-risks-and-outcomes
Providing extra mental health support	https://www.gov.uk/government/news/extra-mental-health-support-for-pupils-and-teachers
	http://www.educationsupport.org.uk/
	https://www.eventbrite.co.uk/e/dfе-supporting-pupil-and-student-mental-wellbeing-tickets-110796856380
Behaviour Expectations	https://www.gov.uk/government/publications/behaviour-and-discipline-in-schools
Remote Education Support	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#res
	https://www.gov.uk/government/publications/coronavirus-covid-19-online-education-resources
	https://educationendowmentfoundation.org.uk/covid-19-resources/covid-19-support-guide-for-schools/

	https://edtech-demonstrator.lgfl.net/
	https://get-help-with-tech.education.gov.uk/about-bt-wifi
Coronavirus Symptoms	https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus
Stay at home guidance	https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance
Arranging a Test	https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested
Testing and Tracing	https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/
Contacting your Local Health Protection Team	https://www.gov.uk/guidance/contacts-phe-health-protection-teams
Guidance on staff wearing PPE	https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe
Site Manager/Caretaker	https://www.hse.gov.uk/coronavirus/legionella-risks-during-coronavirus-outbreak.htm
	https://www.cibse.org/coronavirus-covid-19/emerging-from-lockdown
	https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation.htm
Cleaning	https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings
Catering	https://www.gov.uk/government/publications/covid-19-guidance-for-food-businesses/guidance-for-food-businesses-on-coronavirus-covid-19
Safer Travel	https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers
Educational Visits	https://www.gov.uk/government/publications/coronavirus-covid-19-travel-advice-for-educational-settings/coronavirus-travel-guidance-for-educational-settings
	https://www.gov.uk/government/publications/health-and-safety-on-educational-visits/health-and-safety-on-educational-visits
Extra-curricular provision	https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-

	during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak
Physical Education and Sports	https://www.gov.uk/government/publications/coronavirus-covid-19-guidance-on-phased-return-of-sport-and-recreation
	https://www.sportengland.org/how-we-can-help/coronavirus
	https://www.afpe.org.uk/physical-education/wp-content/uploads/COVID-19-Interpreting-the-Government-Guidance-in-a-PESSPA-Context-FINAL.pdf .
Science and Design Technology	http://www.cleapss.org.uk/
	https://www.ase.org.uk/resources/health-and-safety-resources
	https://www.data.org.uk/for-education/health-and-safety

